

Rule 32 CIVIL PROTECTION ORDERS

A Petition for a Civil Protection Order shall comply with the requirements of Ohio Revised Code. It shall contain therein the names, dates of birth, and Social Security Numbers of the Petitioner, Respondent and family or household members for whom protection is sought. Where protection is sought for any minor child, the petition shall be accompanied by a Child Custody Affidavit.

Petitioners not represented by counsel may obtain appropriate forms from the Clerk of Courts office, Common Pleas website, or the Supreme Court of Ohio website. Forms may be filled out in longhand or typed. At all stages of a proceeding for a Civil Protection Order, a Petitioner may be accompanied by a victim advocate.

Each day, *ex parte* hearings will be held between 1:00 pm and 2:00 pm. Petitions that are filed before 1:00 pm will be heard the same day. Any petition filed after 1:00 pm will be heard the following business day. The Clerks shall inform the Assignment Commissioner when a petition is filed. Petitioners shall be provided a report time of 12:45 pm to the Court to be heard on petition.

If the Petition is found to be well taken, the Court will issue a Temporary Civil Protection Order. Certified copies of the Order will be given to Petitioner, the Ottawa County Sheriff for service on Respondent and all other relevant agencies/persons.

A full hearing on the Petition shall be conducted pursuant to the Revised Code. Continuances of hearings on Civil Protection Orders are discouraged and will be granted only in accordance with the Ohio Revised Code, in the discretion of the Court. Discovery matters shall be concluded without continuances.