

IN THE COURT OF COMMON PLEAS OF OTTAWA COUNTY, OHIO

\_\_\_\_\_

Plaintiff

CASE NO. \_\_\_\_\_

VS

**REQUEST FOR AUDIO**

\_\_\_\_\_

Defendant

\* \* \* \* \*

This request is for an Audio Recording of a hearing held on \_\_\_\_\_  
at \_\_\_\_\_ AM/PM

A CD  was OR  was not provided.  
*(There will be a charge of \$3.00 for a CD to submit with filing of this request if needed)*

I will pick up the Audio Recording OR  I need it mailed to me at my cost.

*If you would like the audio to be emailed to you as well, please provide your email below. Some files may be too large to attach and a mailed CD must be sent.*

Mailing Address:

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature

Phone: \_\_\_\_\_

\_\_\_\_\_  
Printed Name

Email: \_\_\_\_\_

***If you would like a transcript, you will need to contact a Court Reporter and provide him/her with a copy of the audio. The cost of a transcript will be determined by the Court Reporter that is selected.***

COSTS: CD: \$3.00  
MAILING: \$4.00