

GARY A. KOHLI
CLERK OF COURTS
OTTAWA COUNTY, OHIO
IN THE COMMON PLEAS COURT OF OTTAWA COUNTY, OHIO


In re: Filing of Pleadings during COVID 19
Pandemic
2020 MAR 23 A 11:30)
Judge Bruce Winters

) Administrative Order No.

Due to the COVID 19 Pandemic and in a continued effort to limit persons entering the building, the Judge of the General Division of the Ottawa County Common Pleas Court hereby enters this Administrative Order regarding the filing of pleadings in all cases during the COVID 19 Pandemic.

IT IS THEREFORE ORDERED:

1. The Clerk of Courts shall accept any pleading filed via facsimile or email in any case, as the original. Said pleading shall be signed by the filing party. The filing party shall retain the original pleading during the pendency of the case and during any appeal period.
2. The Clerk of Court may designate facsimile number(s) and email address(es) to which these pleadings should be directed.


Bruce Winters, Judge